

# JOB VACANCY

## SCHOOL CARETAKER



**Location:** Appleford School, Shrewton, Wiltshire, SP3 4HL

**Start Date:** ASAP

### About the Role

We are looking for a reliable, proactive and hands-on School Caretaker to join our School. This is an important role that helps keep our school safe, clean and welcoming for pupils, staff and visitors. You'll take pride in maintaining high standards across the site and ensuring the school runs smoothly day-to-day.

### Key Responsibilities

- Carry out general maintenance, repairs and DIY tasks across the school site
- Ensure the building and grounds are safe, secure and well-presented at all times
- Open and/or lock up the school premises, including setting alarms
- Conduct routine checks (e.g., fire safety equipment, emergency lighting, water systems)
- Supervise site works when required
- Support with event setup, deliveries and moving furniture/equipment
- Keep outdoor spaces tidy, including playgrounds, pathways and car parks
- Promote and follow the school's safeguarding and child protection policies at all times

### About You

We'd love to hear from you if you are:

- Practical, resourceful and confident with maintenance and DIY tasks
- Comfortable working independently and managing your own workload
- Friendly, approachable and able to communicate well with staff and pupils
- Someone with good attention to detail and a strong sense of pride in their work
- Committed to maintaining a safe environment for children and young people
- A person who understands the importance of safeguarding in an education setting

Relevant experience in building maintenance, caretaking or a similar role is desirable.

### What We Offer

- A supportive, welcoming school community
- Training and development opportunities
- Generous annual leave entitlement
- The chance to make a meaningful difference in the day-to-day running of the school
- Accommodation available

### Safeguarding Statement

Appleford School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful candidate will be required to undergo an enhanced DBS check, provide satisfactory references and complete all safer recruitment checks before appointment.

### How to Apply

Please contact Lucy Foord to find out more information, or to request an application form at [lucyfo@appleford.wilts.sch.uk](mailto:lucyfo@appleford.wilts.sch.uk) by 14th February 2026.

We encourage early applications and reserve the right to close the vacancy early if a suitable candidate is found.